

**Financial Assistance Program for
Out-of-Region Travel for
Elective Cases, Cancer Treatment
and Transplants**

FINANCIAL ASSISTANCE PROGRAM

This program is for CISSS de l'Outaouais patients who, at their physician's request, must travel outside the region to receive health care or social services not available in the Outaouais region. It reimburses patients for a portion (but not all) of their travel and accommodation expenses including meals.

GENERAL ELIGIBILITY FOR FINANCIAL ASSISTANCE

- Must be a Quebec resident;
- Must have a prescription for health or social services not available in the region;
- Must travel to a facility outside the region, located more than 200 km from their residence or from the facility where they usually receive care in the Outaouais;
- Must not be eligible for any other reimbursement program (SAAQ transportation program, CNESST, CLSC accommodation for persons with disabilities, etc.);
- Travel must be for RAMQ-covered care and services.

AVAILABLE FINANCIAL ASSISTANCE (ELECTIVE TRAVEL)

✓ **Transportation Expenses**

Personal Vehicle Use

- Allowance of \$0.22 per kilometre (km) travelled (no reimbursement for the first 200 km);
- Distance calculated from the facility where the patient usually receives health care or from the patient's residence.

Public Transportation (Bus or Train)

- Maximum reimbursement provided at the current regular fare, upon submission of receipt.

✓ **Accommodation Expenses (Including Meals)**

- Patients are given a flat rate of \$120.43 per night for all meal and accommodation expenses. Patients are eligible for this assistance if they stay in a hotel (maximum of 2 nights). If they stay with friends or relatives \$22.25 per night (Proof of address and letter to confirm will be).

SPECIAL CASES

Waiting for Transplant or Post-Transplant Patients

✓ **Transportation Expenses**

- Same as for Elective Travel.

✓ **Accommodation Expenses (Including Meals)**

For patients and their personal attendant/companion, MSSS-recognized accommodation or lodging expenses are reimbursed for the duration of their stay (at the current rate for a semi-private room).

Patients Receiving Cancer Treatment

✓ **Transportation Expenses**

- Allowance of \$0.21 per kilometre (km) travelled.

✓ **Accommodation Expenses (Including Meals)**

- For patients and their personal attendant/companion, MSSS-recognized accommodation or lodging expenses are reimbursed for the duration of their stay, at the current rate for a semi-private room;
- If no rooms are available at recognized accommodation locations, then the terms for Elective Travel apply.

NON-REIMBURSABLE EXPENSES

- Taxi, subway/metro, city bus, paratransit, parking, gas, etc.
- Meals for same-day round-trip travel;
- Any claims for services provided more than one year ago will be rejected.

**FINANCIAL ASSISTANCE FOR PERSONAL ATTENDANT/COMPANION
(medically necessary)**

✓ **Transportation Expenses**

Public Transportation Expenses (Bus or Train)

- If a personal attendant/companion is required, maximum reimbursement will be provided at the regular fare in effect, upon submission of receipt.

✓ **Accommodation Expenses (Including Meals)**

- Personal attendants/companions are given a flat rate of \$51.57 per night for all meal and accommodation expenses.

SUBMITTING A CLAIM FOR REIMBURSEMENT

- Make sure you and the physicians fill out Sections 1 to 4 of the form on the back of this page.
- If necessary, attach original accommodation invoices.

SUBMIT CLAIM

BY MAIL:

Financial Assistance Program for Out-of-Region Travel for Elective Cases, Cancer Treatment and Transplants
Hôpital de Hull
Soins préhospitaliers d'urgence
116 Lionel-Émond
Gatineau (Québec) J8Y 1W7

BY EMAIL:

CISSSO_REMB_FRAIS_DEPLAC@ssss.gouv.qc.ca

INFORMATION:

www.cisss-outaouais.gouv.qc.ca

Phone 819-966-6056

IMPORTANT ***Make sure Sections 1 to 4 are completed and signed***
Any claims for services provided more than one year ago will be rejected

TO BE COMPLETED BY PATIENT

SECTION 1. PATIENT IDENTIFICATION

Last Name, First Name:	Date of Birth:
Address:	City:
Postal Code:	Phone:
Are you receiving any other financial assistance? (social assistance, SAAQ transportation program, CNESST, CLSC accommodation for persons with disabilities, etc.) YES <input type="checkbox"/> NO <input type="checkbox"/> If so, please specify:	
For minors, pay to the order of:	

SECTION 2. TRAVEL INFORMATION

Destination located 200 km or more away (name of facility):	
Appointment date:	
Travel dates: (departure date)	(return date)
Means of Transportation	Accommodation (if applicable)
Personal vehicle: <input type="checkbox"/>	Accommodation: From: To:
Public Transportation: <input type="checkbox"/>	Hospitalization: From: To:
I certify that I meet the eligibility criteria and I authorize the CISSS de l'Outaouais to verify this information.	
Patient (or guardian) signature:	Date:

RESERVED FOR PHYSICIAN

SECTION 3. ATTENDING (OUTAOUAIS REFERRING) PHYSICIAN'S PRESCRIPTION

Physician's name (please print):	
Specialty:	
Nature of prescribed service:	
Is this speciality available in our region? YES <input type="checkbox"/> NO <input type="checkbox"/>	
If so, please explain why a regional specialist is not being consulted:	
Personal attendant/companion medically necessary for this travel? YES <input type="checkbox"/> NO <input type="checkbox"/>	
Reason:	

Physician's signature:	Date:
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SECTION 4. ATTESTATION OF RECEIVING PHYSICIAN (OUT REGION)

Physician's name (please print):	
Specialty:	
Nature of service provided:	
<input type="checkbox"/> Cancer treatment (specify):	
<input type="checkbox"/> Transplant-related treatment (specify):	
<input type="checkbox"/> Other (specify):	
Signature of receiving physician:	Date:

SUBMIT CLAIM

BY MAIL: Financial Assistance Program for Out-of-Region Travel for Elective Cases, Cancer Treatment and Transplants Hôpital de Hull Soins préhospitaliers d'urgence 116 Lionel-Émond Gatineau (Québec) J8Y 1W7	BY EMAIL: CISSSO_REMB_FRAIS_DEPLAC@ssss.gouv.qc.ca
	INFORMATION: www.cisss-outaouais.gouv.qc.ca Phone 819-966-6056

ATTACH ALL ORIGINAL ACCOMMODATION INVOICES (IF NECESSARY)